



1. A. **CALL TO ORDER:** Chair Soiseth called the meeting to order at 10:04 a.m.
PRESENT: Director DeHart, Vice Chair Vierra, Chair Soiseth
ABSENT: Director Lane
- B. **SALUTE TO THE FLAG**
2. **RECOGNITION, APPOINTMENTS, ANNOUNCEMENTS & PRESENTATIONS:** None
3. A. **SPECIAL BRIEFINGS:** None
- B. **STAFF UPDATES:**
 1. Interim General Manager Michael Brinton provided an update of items discussed at recent Technical Advisory Committee (TAC) meetings, including:
 - Held Executive Technical Advisory Committee (TAC) and TAC meetings
 - Completed September and October Program Management Status Reports
 - Prepared October Program Management Status Report Executive Summary for TAC review
 - Finalized and posted Project Definition Technical Memorandum
 - Updated master schedule and prepared schedule summary tables
 - Prepared Project cash flow and cost allocation tool spreadsheets
 - Updated General Manager Request For Proposal
 - Prepared Cost Addendum Technical Memorandum
 - Submitted additional information/responses to CDFW in response to comments on the Streambed Alteration Agreement application
 - Continued preparing Low Effect Habitat Conservation Plan for review by TAC and submitted to U.S. Fish and Wildlife Service
 - Provided remaining portions of administrative draft EIR for TAC review
 - TAC reviewed portions of administrative draft EIR (deadline 12/8/17)
 - Received final Fox Grove access agreement from Stanislaus County
 - Conducted Pre-bid meeting with potential contractors for Wet Well project on November 8
 - Continued raw water quality sampling and testing
 - Met with potential Design/Build contractors
 - Worked on SRWA website refresh
 - Opened bids for Wet Well (came in under budget)
 2. Marie Lorenzi, Finance Director, provided a summary of activity for the current fiscal year through December 14, 2017.

C. CONSULTANT UPDATES:

1. Gerry Nakano of West Yost Associates provided a project status update including the following:
 - Advertising and requesting contractor bids for Wet Well Project
 - Laying out schedule for Phase 2 Program Management work tasks
 - Completing internal review of ADEIR for the Project
 - Continuing to move forward on critical path items, such as:
 - Perform aerial photography of both treated water transmission alignments
 - Draft cost sharing agreement between SRWA, Ceres, Turlock and TID for construction funding of the Wet Well/Infiltration Gallery Testing Project
 - RFP to provide construction management services for the Wet Well Construction
 - Bids opened December 6th for selection of a contractor to construct the wet well. The apparent low bidder is Overaa. TAC is evaluating the contractors and checking references. Recommendation for award of bid will be presented to the Board on January 25, 2018.
 - Aerials flown on November 12th for the proposed treated water alignments.
 - TAC issued an RFP for selection of a construction management firm for the Wet Well Project. TAC will bring to the Board in February for selection and recommendation.
 - Critical path items for the next 4-6 months
 - Selection of a General Manager
 - Obtain permits for wet well construction
 - Issue a draft EIR for the Project (Jan/Feb)
 - Team to begin discussions with SWRCB on water right modification
 - Acquire properties for wet well and raw water pipelines (May)
 - Begin pre-design activities (WTP, finished water transmission mains, others)
 - Project procurement guidance documents
 - Monthly executive summary report for October was distributed
 - Ceres City Council adopted revised water rates Nov 13th
 - Turlock City Council adopted revised water rates Dec 12th

Chair Soiseth inquired on the feasibility of providing the cities of Turlock and Ceres with water from the TID canals instead of pulling water from the river. Gerry Nakano answered that it would not be cost effective and the quantity required could not be transported in the existing canal system as TID serves other customers.

D. PUBLIC PARTICIPATION: None

4. DECLARATION OF CONFLICTS OF INTEREST AND DISQUALIFICATIONS: None

5. CONSENT CALENDAR:

Action: Motion by Director DeHart, second by Vice Chair Vierra, adopting the consent calendar and approving the minutes of the Regular Meeting of October 26, 2017. Motion carried by the following vote:

| | | | |
|---------------|-----------------|-------------------|---------------|
| Director Lane | Director DeHart | Vice Chair Vierra | Chair Soiseth |
| Absent | Yes | Yes | Yes |

6. PUBLIC HEARINGS: None

7. SCHEDULED MATTERS:

- A. Interim General Manager Michael Brinton presented the request to adopt the 2018 Stanislaus Regional Water Authority Board Meeting Schedule for 2018.

Discussion: Interim General Manager Michael Brinton recommended the adoption of the 2018 Stanislaus Regional Water Authority Board Meeting Schedule.

Chair Soiseth opened public participation. There being no public response, Chair Soiseth closed public participation.

Action: Motion by Director DeHart, second by Vice Chair Vierra, adopting the 2018 Stanislaus Regional Water Authority Board Meeting Schedule for 2018. Motion carried by the following vote:

| | | | |
|---------------|-----------------|-------------------|---------------|
| Director Lane | Director DeHart | Vice Chair Vierra | Chair Soiseth |
| Absent | Yes | Yes | Yes |

- B. Lindsay Smith from West Yost Associates, Inc. presented the request to issue an RFP for General Manager Services.

Discussion: Lindsey Smith from West Yost Associates, Inc. presented the draft recruitment schedule for the Surface Water Supply Project General Manager. Anticipated posting date is Friday, December 15, 2017, with proposals due on Thursday, January 25, 2018. The contract will be presented to the Board for review and approval at the SRWA Board Meeting on March 22, 2018, with a tentative start date of April 1, 2018. General Manager role highlights were discussed, and the RFP and job description is available in the agenda packet for review.

Director DeHart inquired on the adequacy of the General Manager job description from Interim General Manager Brinton, and anticipated changes in the transition from an Interim General Manager to a full time General Manager. Brinton answered that the job description for General Manager was acceptable and the preparation has started for the transition.

Director DeHart inquired on the possible expansion of staff once the General Manager is hired. Brinton answered that he does not anticipate SRWA hiring anyone else at this time.

Chair Soiseth opened public participation. There being no public response, Chair Soiseth closed public participation.

Action: Motion by Vice Chair Vierra, second by Director DeHart, concurring with the recommendation of the Executive Technical Advisory Committee (TAC) and TAC to proceed with the solicitation of a General Manager. Motion carried by the following vote:

| | | | |
|---------------|-----------------|-------------------|---------------|
| Director Lane | Director DeHart | Vice Chair Vierra | Chair Soiseth |
| Absent | Yes | Yes | Yes |

8. MATTERS TOO LATE FOR THE AGENDA: None

9. BOARD ITEMS FOR FUTURE CONSIDERATION: None

10. BOARD COMMENTS:

Director DeHart thanked the other members of the SRWA Board for their patience during his transition as he learns about this critical project.

Chair Soiseth thanked Turlock and Ceres City Councils for successful Proposition 218 processes.

11. NEXT MEETING DATE: December 28, 2017 - Regular Meeting will be cancelled.

12. CLOSED SESSION: None

13. ADJOURNMENT: Motion by Director DeHart, second by Vice Chair Vierra, to adjourn at 10:25 a.m. Motion carried 3/1.

Respectfully submitted,



Allison Martin, Board Secretary